

Outer North West Area Committee

Policy Sub Group

Note of 19th November 2013 Meeting 1.00pm Brownlee Stone Centre

Item	Present	Actions
	Cllr P Wadsworth (Chair) G&R Cllr B Anderson A&W, Cllr C Cleasby H Cllr G Latty, G&R Cllr C Campbell, O&Y Officers: G Burnham Area Support Team	
1.	Apologies	
	Cllr P Latty.	
2.	Minutes of previous meeting	
2.1	The minutes of the previous meeting were approved.	
3.0	Matters arising	
3.1	From 5.5 GB confirmed that the Area Committee had requested Entertainment and Licensing explore the possibility of a Cumulative Impact Policy (CIP) for Otley.	
4.0	Area Lead Roles	
4.1	Cllr Wadsworth introduced this item and explained that the intention was to give a view from the Area Committee at the Area Chairs meeting on how these roles are progressing.	
4.2	<u>Employment, Skills and Welfare</u> Cllr Cleasby advised that he had met with the Exec Member on the 13 th September however had had to chase the minutes of the meeting which were not circulated until 16 th October.	
4.3	<u>Health & Well-being</u> Cllr G Latty has not met with the Exec Member as part of his Area Lead role and doesn't feel the role has made any great significance on the work he is already doing in respect of Health & Well-being. It was felt that the Area Lead role in a lot of respects is more of a championing and influencing role as the council does not have any real control over decisions.	
4.4	<u>Environment</u> Cllr Anderson attended a meeting on the 2 nd September which was	

	<p>a joint meeting of Environment and Community Safety Area Leads. Again there was a delay in the minutes being issued. He has had no further meetings with regards this role and felt that he had a better response from his sub group role.</p> <p>He would have liked a representative from waste management to be at the meeting and also to have discussions on the environmental budget.</p> <p>The next meeting is on 20th December which again is a joint meeting of Environment and Community Safety.</p>	
4.5	<p><u>Community Safety</u></p> <p>Cllr Fox has been to numerous meetings recently in connection with community safety issues. Although not against the Area Lead role he did query to what extent the council can influence policing issues and make a difference.</p>	
4.6	<p><u>Children's Services</u></p> <p>Cllr P Latty was unable to attend the meeting but provided the following information:</p> <p>There have been two meetings called by Cllr Blake neither of which Cllr Latty could attend due to other commitments. There were other lead members unable to go to the meeting and Cllr Blake has confirmed that she will arrange another meeting.</p> <p>Cllr Latty will also be meeting with Simon Toyne and Kevin Connolly to find out more about how things work in the ward in respect of young people and to see what she can do to facilitate things. In addition a one to one meeting is to be arranged with Judith Blake in the New year. There is also a workshop on the 28th November for Children's Lead Members.. Cllr Latty felt that earlier notice about meetings should be given due to busy diaries.</p>	
4.7	<p>Cllr Campbell commented that all meetings should be in diaries at the beginning of May.</p>	
4.8	<p>Cllr Cleasby suggested that Area Lead Member roles mirror Exec Member roles.</p>	
4.8	<p>In conclusion the Policy sub group felt the Outer North West Area Committee sub groups were working well and didn't need another layer of bureaucracy.</p>	
5.0	<p>Feedback from Parish and Town Council Meeting</p>	
5.1	<p>A note of the meeting had been circulated to sub group members in advance of the meeting which provided a summary of discussions. This document will be circulated with the meeting note of this meeting.</p>	GB
5.2	<p>Cllr Latty informed the sub group that the meeting had gone well and that the Area Leader Jane Maxwell had given a good presentation. He felt Parish and Town Council representatives showed enthusiasm and found the meeting useful.</p>	
5.2	<p>Concerns were raised about the length of notice given for the meeting and the fact that only 3 Parish and Town Councils were</p>	

	represented. It was suggested that invites are sent to individual councillors for the next meeting not just the clerks.	
5.3	Cllr Cleasby commented that having read the note of the meeting it may have been useful to have the Locality Manger present..	
5.4	In conclusion Cllr Wadsworth felt that the meeting had been worthwhile and further meetings would be arranged.	
6.0	Any Other Business	
6.1	Cllr Anderson queried the small grant request for community engagement and felt that this money should come from a central budget and not well-being funding. A lengthy discussion took place around this issue.	
6.2	A discussion ensued regarding staffing and resources in the outer north west, at this point GB was asked to leave the room.	
6.3	Upon the Policy sub group resuming normal business it was agreed that Cllr Wadsworth would speak to Jane Maxwell with regards roles and responsibilities of the Area Committee and how they deliver their objectives.	
6.4	Cllr Anderson commented that the December Area Committee appeared to have a light agenda and asked if it would be possible to include an item on either: Core Strategy, LDF, Site Allocations, PAS sites and effects on infrastructure. Free Schools, Academies. Cllr Cleasby suggested Park & Ride Schemes / Metro.	
6.5	Cllr Wadsworth confirmed that he had requested Environmental Services bring a report on leafing, there would be a report on the Youth Activities Fund and also Area Support were trying to arrange for the new mobile library to attend the committee meeting. Due to tight timescales it may not be possible to request Directorates to provide reports for the December Area Committee meeting but these items could be considered for future agendas..	
7.0	Date and Time of Next Meeting	
7.1	Tuesday 25 th February, 1.00pm Brownlee Stone Centre.	